



ISC Meeting Minutes

Meeting with ISC Committee

Date | time 11/17/2021 2:00 PM *Location* Zoom Meeting

Agenda Items

1. In attendance

- San Bernardino Municipal Water Department
 - Devin Arciniega, Committee Chair
 - Claudia Frias, Committee Secretary
 - Tiffany Currier
 - Jonathon Schoenen
- Yucaipa Valley Water District
 - Jennifer Ares
 - Madeline Blua
- East Valley Water District
 - Cecilia Contreras, Committee Treasurer
 - Janett Robledo
- West Valley Water District
- City of Redlands
 - Lauren Miracle

2. Approval of 10/27/2021 Committee and Teacher Minutes

- Jonathon S. motioned to approve committee meeting minutes, Devin A. seconded motion.

3. Task List / Schedule

- Devin advised no changes to the task list had been made as of 11/17/21
- Devin advised of changes to event Timeline of Activities including an update to include YVWD 2nd street location for boat build and changing the Boat Float video due date changed to May 13 per teacher request

4. 501c3

- Cecilia C. advised she submitted payment form/credit card information to consultant Non-Profit Legal Center for services to maintain registration for 501C3. Also advised may reach out to Devin for signature.
- Devin advised of services consultant will assist with including 501C3 registration and Brown Act compliance. Devin also advised committee intends to use consulting services for this year and can revisit the need as committee responsibilities change in future years.

5. Considerations/Modifications for 2022 event

- Boat Build
 - i. Devin advised teachers in desert area expressed they anticipated that event

participation guidelines were going to change. Cathedral City confirmed they could and wanted to participate in the boat build. Two other teams expressed interest in attending. Cathedral City was the only set confirmation.

- ii. Jennifer A. advised she would like to get input regarding the limited number of school from Matt P. and Matt F. with Yucaipa as they would like be attended the boat build on that day.
 - iii. Committee discussed allowing teachers to pick up boat kits if a boat build could not be held.
 - iv. Devin mentioned that if a boat build would be held there needs to be a slight modification to the attendance waivers.
 - v. Committee in attendance discussed who would be able to attend and who would need to confirm later. Committee who planned on attending also discussed who would bring and prepare supplies.
- New Activities
 - i. Senior Sportsmanship Prize
 - Madeline B. stated that she agreed to having one prize and opening it up to all grades, not just seniors. Committee agreed.
 - PSAs and water resource presentations
 - i. Devin A. will be meeting with Valley District staff to see if they can provide the presentations for the students and asked Jennifer S. if Coachella Valley can provide presentations to students as well, she agreed. Teachers requested for presentations to be given to them around the boat build date.
 - Boat Float Videos
 - i. The committee discussed changing the due date for boat float videos. Teachers had requested if the videos can be submitted closer to the event date since they are working on the boats up to the event. Devin A. asked Matt P. if the videos are submitted by May 13th if that would be enough time for them to be reviewed, he stated yes. Date would be pushed forward to May 13th for boat float videos.

6. Sponsorships

- Devin A. advised she was working on a sponsorship presentation for San Geronio Pass Water Agency
- Devin will also schedule a sponsorship presentation with Valley District.
- Devin advised she had not need able to get in touch with West Valley regarding sponsorship of Rialto High School and asked the committee what they could do to help. Committee discussed potentially reaching out to the City of Rialto and would do so if West Valley could not sponsor.
- Devin advised the sponsorship flyer/letter template has been sent and to reach out with any questions about requesting sponsorships. The committee also discussed the sponsorship incentives and for retail businesses. Devin proposed making retail sponsor logos prominently placed on the ISC website or on social media. Committee also discussed situations where schools are sponsored directly by a retail business.

7. Budget

- Committee discussed invoices issued by East Valley and those who contribute directly to schools.

8. Additional Items/Discussion

- Devin advised it seemed like Yucaipa High School may not be able to participate in 2022.
- Devin advised the park contract request was submitted and she would share once the finalized forms were submitted by the County.
- Devin advised an update meeting with the teachers was planned for December 1, 2021.

9. Adjourn

- Meeting was adjourned by Devin A., Committee Chair, at 2:51 pm.