



ISC Meeting Minutes

Meeting with ISC Committee

Date | time 8/25/2021 2:00 PM Location Zoom Meeting

<https://sbmwd.zoom.us/j/89025413396>

Meeting ID: 890 2541 3396

One tap mobile

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Agenda Items

1. In attendance

- San Bernardino Municipal Water Department
 - i. Devin Arciniega
 - ii. Claudia Frias
 - iii. Tiffany Currier
 - iv. Jonathan Schoenen
- Yucaipa Valley Water District
 - i. Jennifer Ares
 - ii. Madeline Blua
 - iii. Matt Porras
- East Valley Water District
 - i. Janett Robledo
 - ii. Cecilia Contreras
- City of Redlands
 - i. Lauren Miracle
- City of Colton
 - i. Brian Sandoval

2. Approval of 1/28/2021 and 7/27/2021 Committee Minutes

- Lauren Miracle motioned to approve both minutes, Janett Robledo seconded

3. Task List / Schedule

- Task list reviewed and assigned duties to committee members
- Boat build in December (liability forms to be due a week before)
- Technical Workshop will be held in February
- PSA Outlines will be due in March
- PSA's, technical reports and event forms due in April

4. 501c3

- The ISC committee will need to finish registration to maintain tax exemption status
- The committee supported seeking ongoing legal consultation services to maintain 501C3 tax exemption status. Devin will schedule a meeting with Thomas Wrobel and associates and invite Cecilia C. and Jennifer A. to join

5. Considerations/Modifications for 2022 event

- Park contract has been submitted to County for use of Yucaipa Regional Park on weekend of May 19-22, 2022.
 - i. The contract begins on Thursday to allow for course setup
- Participation survey responses
 - i. 2 schools would like to hold a boat build in December
- Boat kits and hulls started in 2020
 - i. Several schools have indicated that they would like to re-use boat kits distributed for the cancelled 2020 event
- Boat Build in December
 - i. Covid precautions
 - 1. YVWD has space for boat build to be spaced out
 - ii. Supplies
 - 1. Order boat build supplies as soon as we can due to long wait times and increasing prices
- New Activities
 - i. [Autodesk TinkerCAD](#) for proposed 3D boat design activity. This activity will be proposed to teachers at upcoming teacher meeting
- PSAs and water resource presentations
 - i. Ask Valley District if they could provide a similar presentation to the one they did for 2020 event

6. Sponsorships

- Sponsorship Letter Templates
 - i. Devin will complete sponsorship letter templates and distribute to the committee to begin seeking sponsorships from non-water agency organizations
- Water Retailer sponsorships
 - i. Devin reached out to staff at West Valley Water District to see if they will still provide sponsorship for Rialto High School

7. Budget

- Desert Hot Springs High School received their re-issued sponsorship check originally issued to East Valley Water by Mission Springs Water District

8. Additional Items/Discussion

- Jennifer A. will contact staff at San Gorgonio Pass Water Agency about setting up a presentation sometime in November

9. Next Meeting / Teacher Kickoff

- Over zoom
- Committee Meeting Wednesday, September 22, 2:00-3:00PM
- Teacher Kickoff Wednesday, September 22, 4:00-5:00PM

10. Adjourn

- Meeting adjourned at 3:11 p.m.